

Cabinet – 16th June 2026

Report by: Democratic Services

Lead Cllr: Councillor Sarah Conboy
Executive Leader



Wards

All

Open / Exempt

Open

Key Decision?

No

Representations on Organisations

Executive Summary: The Council's representation on a variety of organisations and partnerships is now reviewed every four years in accordance with the electoral cycle for District Councillors. In June 2022, the Elections and Democratic Services Manager had been given delegated authority, after consultation with the Deputy Executive Leader, to nominate and authorise any changes or new appointments to the District Council's representation during the course of the four-year term to May 2026. It is proposed that a similar approach is adopted for the current two-year term.

Recommendations

That the Cabinet

- 1.1. appoint to the organisations and partnerships referred to in Appendix 1;
- 1.2. agree to not appoint to those organisations and partnerships as indicated in Appendix 1; and
- 1.3. in the event that change or new appointments are required to the District Council's representation during the course of the two-year term, the Elections and Democratic Services Manager be delegated, after consultation with the Executive Leader and Deputy Executive Leader to nominate and authorise alternative representatives as necessary.

Report Author(s)

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1. PURPOSE OF THE REPORT

- 1.1 For the Cabinet to make appointments to the organisations/partnerships referred to in Appendix 1.

2. BACKGROUND & CONTEXT

- 2.1 The Council's representation on a variety of organisations and partnerships is now reviewed every four years in accordance with the electoral cycle for District Councillors. Where there is a change of circumstances, a Member resigns, or if there is a vacancy on a body which arises during this time, it is proposed that delegated authority be given to the Elections and Democratic Services Manager, after consultation with the Executive Leader, Deputy Executive Leader and Assistant Leader to make any changes to the District Council's representation.
- 2.2 The table below summarises the organisations that have confirmed non-HDC Councillors can be appointed as the District Council's representative. It is up to the Cabinet to decide how they wish to appoint to these organisations.

Partnership/Organisation	Commentary provided by Partnership/Organisation
Cambridgeshire Chambers of Commerce – Huntingdonshire Chamber	Section 8 of the Articles of Association states "Membership shall be open to (a) individuals who are in business on their own account, (b) companies corporations firms and other organisations engaged or interested in commerce industry trade services transport and education, (c) members of professions who have an interest in commerce industry trade services transport and education, (d) any other individuals, companies, corporations, firms or other organisations whom the Board may in its absolute discretion admit to membership".
Envar Ltd, St Ives Composting Facility – Site Liaison Forum	"We would be happy with whomever you found suitable to attend."
Huntingdon Freeman's Trust	"Do not have to be an elected Councillor, can be a community representative with an interest in being a trustee."
Kimbolton School Foundation Trustees	HDC Councillors can be appointed.
Town Centre Management Initiatives/ Partnerships/ Management Team – BID Huntingdon	HDC Councillors can be appointed.
Upper Ouse Water Management Board	As a council within the Internal Drainage District, Huntingdonshire District Council is entitled to appoint 1 member to the Upper Ouse Water Management Board.
<ul style="list-style-type: none"> ▪ Middle Level Commissioners 	"The Council appointments should represent the non-agricultural area

<ul style="list-style-type: none"> ▪ Benwick – Internal Drainage Board ▪ Bluntisham Internal Drainage Board ▪ Conington & Holme – Internal Drainage Board ▪ Ramsey First (Hollow) – Internal Drainage Board ▪ Ramsey Fourth (Middle Moor) – Internal Drainage Board ▪ Ramsey, Upwood & Great Raveley – Internal Drainage Board ▪ Sawtry - Internal Drainage Board ▪ Sutton & Mepal – Internal Drainage Board ▪ Warboys, Somersham & Pidley – Internal Drainage Board 	<p>ratepayers within the District (Local Levy). These are not political appointments but to ensure representation of all stakeholders in the relevant Board's District. The Board does not have any control over these appointments and as such the Council can make appointments as they see fit to ensure they have the most appropriate representative on the Board".</p>
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2.3 Those that the Cabinet are requested to no longer appoint to are indicated as 'Propose Delete' on the attached Appendix. The table below provides a summary as to why this is being proposed. However, this does not preclude the Cabinet from deciding to not appoint to other organisations and partnerships.

Partnership/Organisation Proposed for Deletion	Why
St Neots Masterplan Steering Group	This steering group no longer exists
Oxford to Cambridge Pan Regional Partnership	The Oxford-Cambridge Pan Regional Partnership has now formally closed, having successfully delivered it's 2023-2025 work programme.
Joint Strategic Planning Member Board	The Board has not met in years. A future board may be set up by the CPCA.

2.4 For the sake of transparency, the list includes those appointments that are the responsibility of the Licensing and Protection Committee and Overview and Scrutiny Panel (Environment, Customers and Partnerships). It also includes the appointments made annually by Council relating to the Cambridgeshire and Peterborough Combined Authority.

2.5 As the Leader of the Council and Member of the Cambridgeshire and Peterborough Combined Authority (CPCA) Board, Cllr S J Conboy may appoint a nominee in her place to the following 4 Executive Committees of the CPCA which must be appointed formally via the CPCA Board. Appendix 1 outlines the nominations made by the Leader for Cabinet Members to note.

- Cambridgeshire and Peterborough Combined Authority – Environment & Sustainable Communities Committee.
- Cambridgeshire and Peterborough Combined Authority – Skills & Employment Committee.
- Cambridgeshire and Peterborough Combined Authority - Transport and Infrastructure Committee.
- Cambridgeshire & Peterborough Combined Authority - Investment Committee.

2.6 The number of meetings held each year by these organisations and partnerships varies and in accepting these appointments Members are required to endeavour to attend each meeting, in order to fully represent the Council.

2.7 Reporting back from Members attending meetings will be via the Cabinet.

2.8 This report will next be reviewed by the Cabinet following the anticipated elections to a new authority in 2028, arising from Local Government Reorganisation (LGR).

3. IMPLICATIONS OF THE DECISION

3.1 Council Key Priorities and Performance

3.2 Appointing to the various organisations and partnerships will contribute to the following elements of the Corporate Plan:

- Support people to improve their health and well-being.
- Develop stronger and more resilient communities to enable people to help themselves.
- Create, protect and enhance our safe and clean built and green environment.
- Accelerate business growth and investment.
- Support development of infrastructure to enable growth.

3.3 Financial Implications

3.3.1 The Members appointed to represent the Council on any organisations/partnerships are entitled to claim travel and subsistence allowance, which is attributed to the Members Allowances and Support budget.

4. BACKGROUND PAPERS– LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985

4.1 None